



UNITED STATES MARINE CORPS
MARINE CORPS RECRUITING COMMAND
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15 Oct 01

COMMANDING GENERAL'S POLICY LETTER 4-02

From: Commanding General, Marine Corps Recruiting Command
To: Distribution List

Subj: CAREER RECRUITER ASSIGNMENT POLICY

Ref: (a) MCO 1100.76E, Career Recruiter Program (CRP); Regular Component
(b) MCO 1300.8R, Marine Corps Personnel Assignment Policy

1. Situation. Career recruiters are an invaluable asset to both the Marine Corps and the Marine Corps Recruiting Command (MCRC). Only Marines with proven ability to perform as career recruiters are assigned to the CRP. They are specially trained and experienced to handle difficult recruiting duties and to supervise the training and support of canvassing recruiters. Assignment to the CRP is a privilege. The CRP is controlled directly by the CG, MCRC, with the assistance of the 8412 Monitor at MCRC headquarters. Reference (a) provides guidance concerning the CRP.

2. Mission. Career recruiter assignments will be made to support the mission of MCRC, the career development of individual recruiters, and the needs of the Marine Corps.

3. Execution

a. Commander's Intent. Career recruiters and NCOICs are the Recruiting Command's tactical center of gravity. My intent is to strengthen the CRP in support of MCRC's mission. Career recruiters are members of the Recruiting Command and will be assigned to billets that best meet the needs of the command as a whole. End state: Career recruiters assigned to billets in which they will be most effective and able to contribute to the recruiting mission.

b. Concept of Operations. Reference (a) describes the billets to which career recruiters are assigned and provides a notional billet progression through which career recruiters are transferred as they gain experience. Reference (a) also assigns the responsibility for the career progression of career recruiters to the CG, MCRC. The standard tour length for career recruiters is 36 months. Exceptions to this policy can be made to ensure large recruiting substations are properly staffed.

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c. Tasks

(1) District COs. Per reference (a), forward a career recruiter database to the respective Region CG quarterly (1 October, 1 January, 1 April, 1 July). In addition, District COs will forward a proposed career recruiter slate for the upcoming fiscal year to the respective Region CG by 1 June.

(2) Region CGs. Forward an updated career recruiter database to the CG, MCRC (8412 Monitor) quarterly (15 October, 15 January, 15 April, 15 July). In addition, Region CGs will forward proposed Region and District career recruiter slates for the upcoming fiscal year, with assignment recommendations, to the CG, MCRC (8412 Monitor), by 15 June.

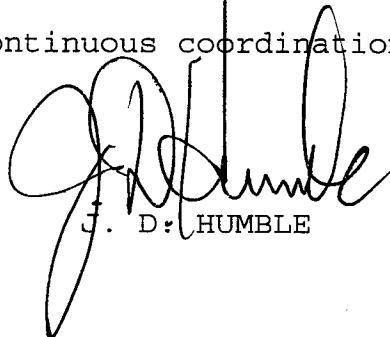
(3) 8412 Monitor. Consolidate and maintain career recruiter databases. Publish a tentative career recruiter slate for the upcoming fiscal year by 1 September. In conjunction with the Sergeant Major, MCRC, reconcile assignment concerns with Region CG representatives by 30 September and prepare the final career recruiter slate for the upcoming fiscal year for approval by the CG, MCRC. Publish upon approval.

4. Administration and Logistics. Reference (a) is the controlling authority concerning the administration of the CRP.

5. Command and Signal

a. Command Relationships. Per reference (b), the Commandant of the Marine Corps (MMEA) is the final approving authority for permanent change of station transfers of career recruiters from Regions to Districts and among Districts.

b. Signal. Close and continuous coordination of this policy is required.



J. D. HUMBLE

Distribution: A/D